



BOWLS SOUTH AFRICA

CONSTITUTION

Rev. AGM Aug. 2016

INDEX

	Clause No.
AMENDMENTS	18
CONSTITUTION, BY-LAWS, LAWS OF THE GAME, MODI OPERANDI	19
COUNCIL	4
Honorary Life Members/Honorary members	4.3
COUNCIL MEETINGS	12
Annual General Meeting	12.1
General Meeting	12.7
Quorum	12.10
Special General Meeting	12.7/12.8
DEFINITIONS	20
DISTRICTS	6
Appeals and disputes	6.4
Districts, sub-districts and clubs	6.3
Existing districts	6.1
Formation of districts	6.2
EXECUTIVE COMMITTEE	5
Assumption of Office	5.5
Casual vacancies	5.4
Composition	5.1
Duties & responsibilities	5.6
Election	5.3
Nomination for election	5.2
FINANCE	9
INTERPRETATION	17
MEMBERSHIP	3
NOTICES OF MOTION	13
OBJECTS	2
OFFICIAL COLOURS	16
PLAYERS	8

REGISTRATION OF MEMBERS	10
REPEALS AND SAVINGS	20
SELECTION COMMITTEES	15
SEVERANCE OF MEMBERSHIP	7
SUBSCRIPTIONS & LEVIES	11
Levies	11.2
Subscription	11.1
TEAMS TO REPRESENT BOWLS SA OR SOUTH AFRICA ---	14
Contractual obligations	14.3
Expenses	14.4
Officials	14.2
Selection of teams	14.1
TITLE	1

- 1. TITLE**
 - 1.1 Control over the game of bowls in South Africa shall be vested in a body called **BOWLS SOUTH AFRICA**, hereinafter referred to as **"BOWLS SA"**.
- 2. OBJECTS**
 - 2.1 The object of Bowls SA shall be to develop, promote, advance and control the game of bowls, both indoor and outdoor, in the Republic of South Africa, hereinafter referred to as "the RSA" and in furtherance of that object to:
 - 2.1.1 Affiliate to such national and international sporting bodies as may be considered appropriate.
 - 2.1.2 Accept or refuse application for affiliation from any association or body, which controls any form of bowls, on such terms and conditions as may be considered appropriate.
 - 2.1.3 Use all available means to publicize the game of bowls in order to create awareness of and participation by all age groups and sectors of the community.
 - 2.1.4 Consider, deal with and adjudicate upon all matters, which may be submitted to Bowls SA by its Affiliated District Associations, hereinafter referred to as "District", or any other member body accepted in terms of clause 2.1.2 of this Constitution.
 - 2.1.5 Appoint such standing committees, including Coaches, Development, Greenkeepers, Technical Officials, National Selectors, Tournament Organising, and/or sub-committees as circumstances may require and determine the terms of reference for their operation.
 - 2.1.6 Frame and, when necessary, alter and revise and/or rescind the by-laws and Code of Conduct of this Constitution.
 - 2.1.7 Arrange for such tournaments and championships as may be considered appropriate.
 - 2.1.8 Promote tours to and from other countries and promote, manage and control international matches in the RSA.
 - 2.1.9 Provide facilities to test the bias of a standard bowl.

2.1.10 takes such further action, as it may deem necessary for the furtherance of these objects.

3. MEMBERSHIP

Membership of Bowls SA shall be open to:

- 3.1 Every District administering bowls in the RSA.
- 3.2 Any association or body whose membership has been accepted in terms of clause 2.1.2 of this Constitution hereinafter referred to as "member body".

4. COUNCIL

4.1 Bowls SA shall be governed by a Council, hereinafter referred to as "Council", consisting of

4.1.1 the elected members of the Executive Committee hereinafter referred to as the "Executive", who shall manage the affairs of Bowls SA, and

4.1.2 Not more than two delegates from each affiliated District.

4.2 Voting

4.2.1 The voting strength of each District shall be:

4.2.1.1 One vote plus one additional vote for each complete thousand of its registered members, with a maximum of twelve votes.

4.2.2 Where there is an equality of votes cast for and against any motion requiring a simple majority, the Chairperson shall have a casting vote.

4.2.3 Members of the Executive shall not be entitled to a vote.

4.3 Honorary life members/Honorary members

4.3.1 Council shall have the right to elect honorary life members upon notice of motion to a general meeting, provided that such notice of motion has had the prior approval of the Executive.

The notice of motion shall not be accepted for the agenda unless the prior support of Districts controlling not less than eighty per cent of the total voting strength has been obtained.

4.3.2 Honorary life members shall take no part in the business or discussion at Council meetings unless requested to do so by the Chairperson of the meeting, nor have any vote.

4.3.3 Council shall have the power to elect any organisation to honorary affiliated membership upon notice of motion to a general meeting either by the Executive or by a District or member body, whose notice of motion shall have the prior approval of the Executive.

5. THE EXECUTIVE COMMITTEE

5.1 Composition:

5.1.1 The Executive shall consist of six persons, of which at least one shall be of the opposite gender.

5.2 Nomination for election:

5.2.1 Each year the Executive and every District shall have the opportunity of nominating one person to each of the following positions, with no more than two [2] persons from one District serving on the Bowls South Africa Executive:

5.2.1.1 President

5.2.1.2 Vice-President

5.2.1.3 Four members of the Executive.

5.2.2 The same person may be nominated for each position but shall not be elected to more than one position.

5.2.2.1 The person[s] nominated for the position of President must have served at least two [2] years on the current Executive. Where no candidate[s] are available, Council can prevail upon the incumbent to remain for a further period of not more than one [1] year at a time.

5.2.2.2 The person[s] nominated for the position of Vice President must have served at least one [1] year on the current Executive. Where no candidate[s] are available Council can prevail upon the incumbent to remain for a further period of not more than one [1] year at a time.

- 5.2.2.3 The term of office for a President to be no longer than three [3] consecutive years. Where no candidates[s] are available, Council can prevail upon the incumbent to remain for a further period of one [1] year at a time.
- 5.2.3 Nomination for election to the Executive shall be made on the official Bowls SA form which must be accompanied by the nominee's curriculum vitae.

Nominations must be in the hands of Bowls SA not less than ninety days before the annual general meeting.
- 5.2.4 A list of nominations for each position, together with a copy of each nominee's curriculum vitae, shall be sent to each District forty-five days before the annual general meeting.
- 5.2.5 The names of the nominees shall be stated on the agenda for the annual general meeting concerned.
- 5.3 Election:
 - 5.3.1 The Executive members referred to in clause 5.1.1 shall be elected by Council at the annual general meeting each year. Voting shall be by ballot.
 - 5.3.2 Separate ballots shall be held in the following order:
 - 5.3.2.1 President
 - 5.3.2.2 Vice-President
 - 5.3.2.3 Four members of the Executive.
 - 5.3.3 Districts must vote for the requisite number to be elected.
- 5.4 Casual vacancies:
 - 5.4.1 Should a vacancy occur on the Executive the remaining members shall decide whether to convene a special general meeting to elect a new member, conduct a postal ballot, or allow the vacancy to remain unfilled?
 - 5.4.2 Should the President's position become vacant the Vice-President shall become the President.

- 5.5 Assumption of office:
 - 5.5.1 The new Executive shall assume office at the rising of the annual general meeting at which it is elected.
 - 5.5.2 At the rising of the annual general meeting, the incumbent President shall present the badge of office to the incoming President who shall present the badges of office to the balance of the Executive.
- 5.6 Duties and responsibilities:
 - 5.6.1 The Executive shall abide by the Constitution and Code of Conduct at all times and shall manage the affairs of Bowls SA within the parameters of the financial budget approved by Council at the annual, special or general meeting.
 - 5.6.2 The Executive shall be responsible to Council for its decisions.
 - 5.6.3 Meetings
 - 5.6.3.1 At meetings of the Executive four members shall form a quorum. In the absence of the President and Vice-President the members present shall elect a Chairperson.
 - 5.6.3.2 The Chairperson shall have a casting as well as a deliberative vote.
 - 5.6.3.3 Minutes of Executive meetings, excluding confidential matters, shall be distributed to Districts and such additional persons and bodies as the Executive may decide.
 - 5.6.4 The Executive shall maintain an administrative office.
 - 5.6.5 The Executive is empowered to appoint management, administrative and any other staff as it deems necessary. The duties and responsibilities of the staff shall be determined by the Executive.
 - 5.6.6 The Executive shall be the legal holders of the assets of Bowls SA.
 - 5.6.7 The Executive is empowered in the name of Bowls SA, to conduct or defend any legal action in which it may be concerned, its members being personally indemnified by Bowls SA against any expenses or loss or costs that may be incurred therewith.

- 5.6.8 Members of the Executive and Bowls SA employees shall not be eligible to act as delegates to the annual general or any special general meeting nor shall they hold any office on a District executive or any other District committee.
- 5.6.9 The Executive shall appoint delegates to such local and international sporting bodies, to which Bowls SA may be affiliated.
- 5.6.10 The Executive shall recommend the terms and conditions under which Council should accept or refuse an application for membership in terms of clause 2.1.2.
- 5.6.11 The Executive shall determine the format and arrange the staging of the various national events.
- 5.6.12 The Executive is empowered to arrange tours in terms of clause 2.1.8 and to set the dates and venues of such events.
- 5.6.13 The travelling and hotel accommodation and meal expenses of the Executive shall be borne by Bowls SA.
- 5.6.14 Bowls SA's income and property may not be distributed to its members or office-bearers, except as reasonable compensation for services rendered.
- 5.6.15 Members or office bearers of Bowls SA have no rights in the property or other assets of the association solely by virtue of their being members or office bearers.
- 5.6.16 Bowls SA may cease operating if at least two-thirds of the members present and voting at a meeting convened for the purpose of considering such matter, are in favour of ceasing operations.
- 5.6.17 on cessation of operations (dissolution) any assets remaining after all liabilities have been met must be transferred to another nonprofit organisation having similar objectives.
- 5.6.18 Bowls SA shall accept and abide by the spirit and terms of the South African Institute for Drug Free Sport [SAIDS] Anti-Doping Programme and the Anti-Doping Rules, including the application of its sanctions to individuals and shall respect the authority of and co-operate with SAIDS and the hearing bodies in all anti-doping matters which are not governed by the rules of the relevant International Federation.

6. DISTRICTS

6.1 Existing Districts

- 6.1.1 All Districts affiliated to Bowls SA shall conform to the requirements and conditions laid down by Council, as well as the provisions contained in this constitution, By-Laws and Code of Conduct and the Constitution and requirements of the South African Sports Confederation and Olympic Committee (SASCOC).

6.2 Formation of Districts

6.2.1 Application to form a District

- 6.2.1.1 Application for affiliation of a new District shall be considered at a Council meeting of Bowls SA provided it has been lodged, in writing, with the Executive of Bowls SA who has had the opportunity to investigate the matter and to formulate a motivation and recommendation to Council.

- 6.2.1.2 No application for affiliation shall be considered unless:

- (i) the proposed District complies with the requirements and conditions laid down by Council, and
- (ii) The Executive considers the proposed District to be viable in all respects.

- 6.2.1.3 It is accompanied by

- (i) A map setting out clearly the geographical area to be controlled by the new District.

No encroachment on the geographical area of any existing District/s shall be proposed without approval, in writing, of the existing District/s concerned.

- (ii) the consent of not less than seventy-five percent of the clubs in the geographical area proposed for the new District or any extension of an existing District or of a zone applying for District status, as the case may be.
Each club concerned shall only give its consent if two-thirds of the number of

bona fide members of the club vote in favour of such consent in a referendum held which involved all bona fide members of the club.

- (iii) A list of proposed office bearers; and
- (iv) A copy of the proposed Constitution, which shall not be in conflict with the objects set out in clause 2 of this Constitution, and
- (v) Full details of the proposed colours, flags, pennants and badges, all of which shall not be in conflict with those already registered with Bowls SA.

6.2.2 Formation of Districts on recommendation of the Executive

6.2.2.1 Should circumstances so demand the Executive will have the right to place before Council a motion that will create a new District. Such District is to conform to a stipulated geographical boundary. All existing clubs as well as new clubs situated within the defined boundaries of that District shall affiliate to that District and their members in turn will become registered bowlers on payment of Bowls SA subscriptions.
All other clauses relating to membership contained in this constitution will be applicable.

6.3 Districts and Clubs

- 6.3.1 Council shall have the power to define and fix the areas over which each District affiliated to it shall have jurisdiction.
- 6.3.2 Each District shall be governed by a District Association affiliated to, and under the control of, Bowls SA.
- 6.3.3 Each District shall consist of affiliated clubs within its own area, and it may establish zones.
- 6.3.4 No club may affiliate to a District unless it has the use of a bowling green.
- 6.3.5 A club desiring a transfer from a District to which it is affiliated, to another District shall only do so if two-thirds of the number of bona fide members of the club vote in

favour of such transfer in a referendum held which involves all bona fide members of the club and both Districts involved consent to such transfer

6.3.6 Each District shall submit a copy of its constitution, which shall not be in conflict with the objects set out in clause 2 of this Constitution, and any amendments, to Bowls SA for approval, and after its annual general meeting each year shall submit a return showing the names of all its affiliated clubs and such other information in the form required by Bowls SA.

6.3.7 Each District, zone and club shall keep correct minutes of all meetings as well as books of account.

A copy of the minutes of each Executive and Council meeting of the district must be submitted to Bowls SA not later than 5 weeks after such meeting.

Financial records shall be open for perusal by Bowls SA at all times.

6.3.8 Each District shall be responsible for the approval and registration of club, emblems and insignia within its area of jurisdiction.

6.3.9 Each District shall ensure that all its affiliated clubs use the standard application forms and certificates of clearance as adopted by Bowls SA.

6.3.10 Council shall determine the terms and conditions on which any application for affiliation shall be accepted, with power from time to time to amend such terms and conditions.

6.3.11 Districts of Bowls South Africa, within a demarcated provincial boundary of South Africa, may elect representatives to participate in Provincial Sports Confederations with authority on behalf of Bowls South Africa and its Districts to vote, in line with the policies of Bowls South Africa, on their behalf and to bind them insofar as needs be at Provincial Sports Confederation meetings

6.4 Appeals and disputes.

6.4.1 The Executive is empowered to adjudicate upon any dispute, which may be referred to it or upon any appeal, which may be brought to it in terms of clause 2.1.4.

- 6.4.2 Particulars of any dispute or appeal to be submitted to the Executive for its decision shall be forwarded by a District or a member body to Bowls SA in writing. The Executive may consider the dispute or appeal at a special meeting convened for that purpose or consider the matter at its next ordinary meeting. Should the District or a member body concerned, within a period of thirty days after having been requested in writing by the aggrieved party or parties to do so, fail to submit such particulars to the Executive, the aggrieved party or parties may submit the dispute or appeal to the Executive direct and the Executive shall thereupon proceed to consider the matter.
- 6.4.3 Each of the parties to a dispute or appeal shall be entitled to present its case either in writing or personally through its duly accredited representative, but such representative shall be confined to officials or members of the District, zone or club concerned.
- 6.4.4 Every appeal to Council shall be accompanied by a deposit set by the Executive, the whole or portion of which may, at the discretion of Council, be forfeited and paid to the funds of Bowls SA should the appeal not be upheld.
- 6.4.5 Any dispute arising out of or in connection with the enforceability of this Constitution, or the application and interpretation of the provisions hereof, or any dispute between any district/member bodies of Bowls SA or between a district/member body and the Executive or Bowls SA itself which has not been satisfactorily resolved by Council shall be referred to SASCOC for resolution through mediation or expedited arbitration in terms of the Rules and Procedures for the Resolution of Disputes in Sport, prevailing at the time such dispute is so referred. In the event of arbitration in terms of the foregoing, such resolution shall be final and binding on the parties to the dispute.

7. SEVERANCE OF MEMBERSHIP

- 7.1 It shall be competent for the Executive, after due investigation of the facts, and if need be the examination of witnesses and any relevant documentary evidence, to suspend or terminate the membership of any District or zone or club or individual member or member body, but such District or zone or club or individual member or member body shall have the right of appeal, in the manner set out in clause 6.4.5 to SASCOC against any decision of the Executive.

8. PLAYERS

- 8.1 Only registered members in good financial standing of clubs affiliated to Bowls SA and to a District shall be eligible to compete in any match, competition or tournament organised by Bowls SA.
- 8.2 It shall be the obligation of each district/member body to take appropriate disciplinary action against any of its individual members who contravenes any applicable code of conduct, rule, by-law or resolution by Bowls SA, or District or club management or commits a serious act which brings the sport and/or sports persons into disrepute. However if any such district/member body shall fail or neglect to do so the Executive may in such instances as it considers appropriate take or institute disciplinary proceedings against any such individual member as well as against the district/member body concerned.

9. FINANCE

- 9.1 The financial year of Bowls SA shall be from 1 April to 31 March.
- 9.2 All Bowls SA moneys shall be lodged in the name of Bowls South Africa in such registered financial institutions as the Executive may decide.
- 9.3 The Executive shall have the power to invest any funds of Bowls SA not immediately required.
- 9.4 Subject to any condition which the Executive may determine, no member of the Executive or its employees shall be entitled to enter into any contract or incur any liability or expense, affecting Bowls SA.
- 9.5 Payments made by cheque or debit order shall be signed by a designated member of staff, designated by the Executive and shall be countersigned by any one of the Executive Members designated by the Executive for that purpose. In the event of the designated member of staff or the designated Executive member not being available two designated staff members or two Executive members may sign.
- 9.6 The Executive may authorize the use of alternative methods of payment (e.g. electronic transfers) provided that the security procedures are adequate to prevent unauthorized payments.
- 9.7 The Executive shall institute such measures and reports as it deems fit to control the financial affairs of Bowls SA. These measures include the raising of interest, at the Prime Lending Rate charged by the Standard Bank of South Africa Ltd., on all debtors outstanding 30 days or longer.

9.8 A registered public accountant shall be appointed as auditor at the annual general meeting and his/her duties shall be to examine the accounts and vouchers and report on his/her examination to Council.

10. REGISTRATION OF MEMBERS

10.1 Every bona fide member of an affiliated club shall become a registered member of Bowls SA, through his/her District.

Bona fide members shall include:-

Life members and honorary life members with full privileges;

All members liable to pay subscriptions;

Junior members, defined as primary and secondary school leavers, who are exempt from paying subscription fees

Senior members of 90 years and older, who are exempt from paying subscription fees.

Members in default, either financially or in terms of any National, District or Club Constitution, with any District or Club, honorary members, country members or members of similar status and/or non-playing social members shall not be considered bona fide.

10.2 Bowls SA shall create and update annually a register of members and shall make available to Districts and clubs the necessary forms.

The register shall comprise:-

Identity number: Name and address: Coaches and Technical Officials badge numbers.

10.3 Clubs are required to advise Bowls SA, through their Districts, of any changes of address and/or names of members to be deregistered.

11. SUBSCRIPTIONS AND LEVIES

11.1 Subscriptions

11.1.1 Each District and each member body shall pay to Bowls SA an annual subscription as determined by the Council. Such subscription shall be calculated on the number of registered bona fide members of each club affiliated to a District or member body as at 31 December and shall be

payable by 31 January and shall be for the period 1 January to 31 December of that year.

In the case of Dual Members such subscription will be payable at the member's "first call" club i.e. the club at which the member is registered to play District competitions.

11.1.2 Districts and member bodies shall be liable for payment of the annual subscriptions for new members who register between 1 January and 30 June in each year. Such payments are to be made on a monthly basis. The subscription payable by new members who register after 30 June of any year shall be on a pro rata basis calculated at 1/12 of the annual subscription payable for that year for each month remaining.

Members who are placed in clearance in the prior year/s and who have not as at the 31 December been registered with a club will be subject to pro-rata subscriptions as set out above.

Note: 1. new members shall mean those members who are registering with Bowls SA for the first time. Registered bowlers who resign from their club to join another club are not liable for these payments.

11.1.3 Should subscriptions not be paid by due date, all rights and privileges of membership shall be forfeited so long as the amount remains outstanding.

11.1.4 An individual who participate in a game of bowls at an affiliated club on a regular basis, whether socially or otherwise, for a period exceeding three months shall be regarded as a bona fide member of that club liable to pay subscriptions and shall become a registered member of Bowls South Africa through their district

11.2 Levies

11.2.1 Council shall have the right to impose upon Districts and member bodies such levies, loans and/or other amounts as may be necessary to meet special circumstances.

11.2.2 Should such levies, loans or other amounts payable not be paid by due date as determined by the Council, all rights and privileges of membership of the defaulting District, Club or individual member shall be forfeited as long as the amount remains outstanding.

12. COUNCIL MEETINGS

- 12.1 The annual general meeting shall be held on the last weekend of August at a place determined by the Executive.
- 12.2 Forty-five days' notice of such meeting shall be given to all Districts and other member bodies.
- 12.3 Bowls SA shall forward to each District, forty-five days before the annual general meeting, a copy of the Annual Report, Financial Statements duly audited, and the agenda for the meeting.
- 12.4 The business of the annual general meeting shall be to:
 - 12.4.1 Read the notice convening the meeting.
 - 12.4.2 receive delegates' credentials
 - 12.4.3 Read and confirm the minutes of the last annual general meeting and any special general meetings and to deal with the business arising there from.
 - 12.4.4 Consider and adopt the Annual Report and Financial Statements.
 - 12.4.5 Approve the estimate of income and expenditure and set subscriptions for the ensuing year.
 - 12.4.6 Consider notices of motion of which due notice has been given.
 - 12.4.7 Elect Districts or other member bodies defined in clause 3.2 for affiliation.
 - 12.4.8 Elect Executive Officers for the ensuing year.
 - 12.4.9 Appoint an auditor.
 - 12.4.10 receive a report from the Executive
 - 12.4.11 notes the dates and venues of the national championships and tournaments to be held during the following year.
 - 12.4.11 Consider other matters of interest including correspondence.
 - 12.4.12 Present badges of office to the Executive for the ensuing year.
- 12.5 Each District shall advise Bowls SA of the names of the delegates appointed to attend meetings. Such information shall reach Bowls SA at least 7 days before the commencement of the meeting in question.
- 12.6 Members of affiliated clubs and representatives of the Press shall be admitted to all meetings of Council (except when Council shall move into committee), but shall take no part in any business or discussion at such meetings nor have any vote.
- 12.7 The Executive may at any time convene a general meeting or special general meeting of Council. Thirty days' notice shall be given to all Districts of such meeting.
- 12.8 The Executive shall upon receipt of a requisition from not less than three Districts, within fourteen days after receipt of such requisition, convene a special general meeting of Council. Such requisition shall state the nature of the business to be discussed at the special general meeting and shall be lodged with Bowls SA.
- 12.9 At any special general meeting only the business for which it has been convened shall be discussed.
- 12.10 No business shall be transacted at any meeting of Council unless there shall be personally present delegates from at least fifty percent of the Districts. No proxies or voting on behalf of absentee delegates shall be allowed.
- 12.11 If at any meeting of Council no quorum is present within thirty minutes after the time for which such meeting shall have been called, then and in such case:
 - 12.11.1 should such meeting be the annual general meeting of Council or a general meeting convened by the Executive the same shall be adjourned to be held at a time and place to be determined by the delegates and members of Council then present, and notice thereof shall be given to all Districts.
 - 12.11.2 should such meeting be a special general meeting convened upon requisition as set out in clause 12.8, such meeting shall forthwith be cancelled and no further special general meeting for the purpose of considering the same business as is set out in the said requisition may be convened for a period of three months after the date fixed for the holding of the said special general meeting.

13. NOTICES OF MOTION

- 13.1 Any motion to be moved at a meeting of Council shall be submitted in the full and exact form in which it is intended it shall be adopted and shall be in the hands of Bowls SA not later than ninety days before the date of the meeting.
- 13.2 All motions of which due notice has been received shall be circulated to all Districts forty-five days prior to the meeting and shall be stated on the agenda for that meeting. Any motion submitted by a District and of which due notice has been given, may be outlined to the meeting by the mover, but shall not be discussed at a meeting of Council, unless seconded by another District.
- 13.3 No previous resolution of Council shall be rescinded unless at least two-thirds of the total votes represented at the meeting are cast in favour of the rescission.

14. TEAMS TO REPRESENT BOWLS SA OR SOUTH AFRICA

- 14.1 Selection of teams
- 14.1.1 Players to represent the RSA in international fixtures shall be selected by the appropriate National Selection Committee and ratified by the Executive.
- 14.1.2 The selection of teams to represent Bowls SA shall be carried out by the Executive.
- 14.2 Officials
- 14.2.1 The Executive shall appoint a manager and officials for any team representing Bowls SA or the RSA.
- 14.2.2 The term of office of the manager and officials shall be determined by the Executive.
- 14.3 Contractual obligations
- 14.3.1 Every player, team manager and official shall be required to enter into a contract drawn up by the Executive when selected or appointed.
- 14.4 Expenses
- 14.4.1 The travelling, hotel accommodation and meal expenses of the selected players, the manager and appointed officials shall be paid by Bowls SA. The manager, members of the team and appointed officials shall be

granted such daily allowance as may be determined by the Executive.

15. NATIONAL SELECTION COMMITTEES

- 15.1 Within 60 days of an Annual General Meeting the Executive shall appoint Men's and Women's Selection Committees, consisting of three persons from nominations submitted by Districts.

16. OFFICIAL COLOURS

- 16.1 The Executive may from time to time determine the conditions pertaining to the granting and wearing of official colours and blazers by players or officials, having due regard for the Rules and Procedures applicable to the Award of National Colours issued by the authorities from time to time. Only players selected to represent the RSA in fixtures and the appointed manager shall be entitled to wear the official RSA colours.
- 16.2 Notwithstanding anything to the contrary herein provided, the above provision shall not apply to any person who at any time was authorized to wear Springbok and/or SABA/SAWBA colours and/or blazers.
- 16.3 The Executive shall determine the distinctive blazer and colours to be worn by any player chosen to represent Bowls SA or by any Executive member or official of Bowls SA.

17. INTERPRETATION

- 17.1 In case of doubt of the strict meaning of any article of the Constitution, By-Laws or Laws of Bowls, the interpretation of the Executive shall be binding on all concerned, until the next annual general meeting, when, if so desired, the matter may be referred to Council.
- 17.2 Where Districts refer to their constituent clubs as member clubs, the term "member clubs" shall be in this Constitution synonymous with the term "affiliated clubs".
- 17.3 Where there is a requirement in this Constitution that a fraction or percentage of votes is required, any resultant fractions or decimals shall be rounded up to the next whole number.

18. AMENDMENTS

18.1 Any amendment of, or addition to the Constitution or By-Laws shall only be made by notice of motion submitted in terms of clause 13 at an annual general meeting, general meeting or special general meeting.

No amendment of, or addition to the Constitution shall be effective unless not less than two-thirds of the total votes represented at the meeting are cast in favour of the proposal.

19. CONSTITUTION, BY-LAWS, LAWS OF BOWLS AND MODI OPERANDI

19.1 The Constitution as adopted and agreed by Council from time to time shall be final and binding on, and shall be adhered to by, all affiliated Districts, zones, clubs, member bodies and all individual members.

19.2 By-Laws which are not in conflict with this Constitution may be framed, amended or rescinded by the Executive provided two-thirds of those present, and entitled to vote, vote in favour of the proposal.

19.3 The World Bowls, Laws of the Sport of Bowls as approved by the World Bowls Council shall be binding on all Districts, Zones, and Clubs and upon all Individual Members.

19.4 The Modii Operandi for the various tournaments and championships as approved by the Executive, shall be binding on, and shall be adhered to, by all Districts, zones, clubs, member bodies and all players, provided that amendments are reported to the next meeting of Council.

19.5 Any amendment, addition or deletion of the by-laws or Modii Operandi shall be circulated to each District and member body, if applicable, within thirty days of its approval.

- 20.1 *In this Constitution, unless the context otherwise indicates*
- 20.1.1 *“appeal” means an appeal lodged in terms of clause 6.4;*
 - 20.1.2 *“bona fide member” means a member of an affiliated club as defined in clause 10.1;*
 - 20.1.3 *“council” a body of members constituted in terms of clause 4;*
 - 20.1.4 *“district” means a district approved in terms of clause 6 and which is affiliated to Bowls SA;*
 - 20.1.5 *“dual membership” means membership to two or more affiliated clubs;*
 - 20.1.6 *“executive” means the management committee consisting of 6 members elected in terms of clause 5;*
 - 20.1.7 *“laws” means the Laws of Bowls governing the sport of bowls in South Africa;*
 - 20.1.8 *“motion” means a motion submitted in terms of clause 13 ;*
 - 20.1.9 *“official colours” means the regalia determined in terms of clause 16;*
 - 20.1.10 *“standing committee” means a committee of members appointed in terms of clause 2.1.5;*
 - 20.1.11 *“Subscriptions” means the annual subscription determined and payable in terms of clause 11.*
 - 20.1.12 *“Zone” means a demarcated area within a District which conforms to the constitution of the district within which its boundaries are defined.*